Bremen Elementary PTO Minutes

November 12, 2013 - 4:30pm

*Those in attendance : **Principal**- Dawn Rice, **Teachers**- Lisa Ruff, **Parents**- Betsy Foltz, Tara Eichhorn, Brad Bell, Jacien Squires, Keryn Kimball, Hillary Miller, Tyna Fox,*

- **Officers Reports**
  - **Presidents Report** - None
  - **Vice Presidents Report** – Discussed what changes we would like to make on the school website. Principal Rice stated that they are working on having a person in each building to update the website.
  - **Secretary Report** – Motion to approve minutes from previous meeting approved by Principal Rice, seconded by Tara. Minutes Approved.
  - **Treasurers Report** – Reviewed income for month and expenses for the previous month. Motion to approve treasurers report approved by Tyna, seconded by Betsy. Report approved.
  - **Classroom representatives** – nothing to report at this time.
- November-December Events
  - **Fall Clothing Sale** – Orders due Friday. Comments were made as to how nice the products are.
  - **Market Day –12/16**
    - Discussion to purchase a $25 gift card as a prize. Every child that sells one box will be entered into a drawing. Tara motioned that the PTO pay for the gift card. Principal Rice seconded the motion. Motion passed.
    - Orders are due Wednesday, December 5th. Pick up will be December 16th. Truck will arrive at 4:30pm and pick up will be starting at 6:30.
    - Volunteers for pick up will need to be recruited.
  - **Lighted Christmas Parade – 12/14**
    - New contract was drawn up for the storage of the float that was moved now instead of earlier in the year.
    - With a permission slip, SOAR winners will be able to ride the float instead of having children walk behind the float.
    - There is an entry fee of $20. Keryn motioned that the PTO cover this charge and Principal Rice seconded the motion. Motion passed.
  - **Programs**
    - **Grandparents Day** – 12/9 & 12/12
      - Teachers have decided to take the cookies and punch back to the classrooms so the grandparents and kids have more one on one time while they are there. Tyna, Keryn, Tara and Hillary volunteered to take care of Grandparents day snack distribution.

        - **Christmas Programs** – 12/9
            - Key club will be helping with cookie and punch distribution at the programs.
        - **February Dances**
            - Decoration budget was set at $100. Betsy motioned to accept this budget and Keryn seconded the motion.
    - **Recaps**
        - **Bookfair** – went well. Chairs have many ideas for the spring book fair including a Spring Basket filled with books and a $50 raffle.
        - **School Supplies** – Tissues and baggies were bought to refill the supply closet
        - **Olweus** – 350 participants at the kick off. Next year we may incorporate an educational night with parent night so parents are made aware of exactly what Olweus stands for and what the school is continuing to do throughout the year.
    - **Key Club**
        - High School Club that promotes volunteering and community work and they need 50 hours a year.
        - Principal Rice was asked by Key Club advisors if we could use volunteers. PTO will keep this in mind and will use them for Christmas programs and Market Day in the nearest future.
    - **New Business**
        - **Escape Ladders** – needed for evacuations or lockdowns. Hillary motioned to pursue the idea. Principal Rice seconded the motion. Motion passed, Brad will be looking into pricing and the correct ladders.
        - **Yearbooks** – Revisit Pricing
            - Yearbook Chair, Keryn asked if we could lower the price from the previously agreed upon $16 back down to $15 so that we don't have an increase every year. Motion to change the price to $15 was made by Keryn. Hillary seconded the motion. Motion passed.
        - **Teacher Dinner** – 11/14
            - In years past the PTO has made Dinner for the teachers on one conference night. This year we have decided to do the same.
- **Next meeting is January 14th 2014 at 4:30pm in the school library.**
- **Executive meeting for December is yet to be scheduled.**
- Tyna Fox made the motion to adjourn the meeting. Betsy Foltz seconded the motion. Meeting Adjourned.